



# Iowa Department of Human Services

**Terry E. Branstad**  
Governor

**Kim Reynolds**  
Lt. Governor

**Charles M. Palmer**  
Director

6/23/2014

Sheena Wright  
2638 Se 8th  
Des Moines Ia. 50315

Dear Sheena,

This letter is in regards to the 6/19/2014 compliant check of your Category A, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. This letter is to inform you that the complaint was determined to be unfounded.

Please call me if you have any further questions.

Sincerely,

Terry Petersen  
Child Development Home Compliance Checks  
DHS, Polk County  
2309 Euclid Av  
Des Moines Ia. 50310  
(515) 725/2750 (ph)  
(515-) 725/2899 (f)

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at (Text field for phone).

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html) and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).

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